



BUILDING DIVISION
1-8850 McLaughlin Road
Brampton, ON L6Y 5T1
Phone: 905.874.2401

REQUEST FOR TRANSFER OF OWNERSHIP

Date Stamp	Building Permit Number
	Building Permit Revision Number(s) (if applicable)
	Accepted By: _____

**NOTE: A Request for Transfer of Ownership form must be completed for each permit.
(Exception – Revisions to a permit can be taken in as one application.)**

LOCATION			
	# _____	Street Name _____	Unit/Suite _____

APPLICANT			
	Name _____		
	First _____	Last _____	
	Mailing Address _____		
	Email Address _____		
	Phone No. _____		
	I, hereby, declare that I am the:		
	<input type="checkbox"/> Property Owner	<input type="checkbox"/> Authorized agent of the owner	
	<input type="checkbox"/> An office/employee of _____	which is an authorized agent of the company.	
	Company Name _____		
	Applicant Signature _____	Print Name _____	
		Date _____	

OWNER(s):	<input type="checkbox"/> Same as Applicant
	Name _____
	First _____ Last _____
	Mailing Address _____
	Email Address _____
	Phone No. _____

IMPORTANT INFORMATION FOR APPLICANT

1. Permit documents (drawings and permit card) must be on site at time of inspections.	
2. Book inspections on the Brampton Building and Business Portal. For more information and steps, click here: https://www.brampton.ca/en/residents/Building-Permits/inspections/Pages/welcome.aspx	
3. The Inspection:	a. Determine outstanding inspections and general review reports requirements.
	b. Determine outstanding deficiencies.
	c. The inspector(s) will provide a report summarizing the outstanding inspections, general review reports and any other required actions.
4. Upon completion of all required inspections and notices, an occupancy permit will be issued (if required by Code) and a Certificate of Final Inspection provided verifying that all inspections have been completed.	

Please email your completed form to Building.Inquiries@brampton.ca